



Berkshire County Commission on the Status of Women



COMMISSIONER APPLICATION PACKET

The Berkshire County Commission on the Status of Women (BCCSW) was enacted by law and established in 2004 to advance Berkshire women toward full equality and to promote rights and opportunities for all women.

The Commission is comprised of 9 appointed women who have had prior experience working towards the improvement of the status of women. Commissioners are drawn from diverse racial, ethnic, religious, age, sexual orientation, and socio-economic backgrounds from throughout Berkshire County. Appointments are made by the Massachusetts Commission on the Status of Women.

The Commission's duties include: studying, reviewing and reporting on the status of women in Berkshire County; promoting and facilitating collaboration among local women's organizations; recommending policies that benefit women to agencies, officers of the state, and local government; and holding fact-finding hearings and other public forums as it may deem necessary. The Commission meets at least 6 times a year, at the members' discretion.

To be considered for appointment, please submit a completed application form. Applications should be submitted by November 30th, with appointments being made in December. Mail the form to: Massachusetts Commission on the Status of Women, Charles F. Hurley Building, 19 Staniford Street, 6th floor, Boston, MA, 02114. Please remember that information you provide is public and cannot be kept private or confidential.

If you are appointed, your term of office will be no more than three years, depending upon the vacant seat you fill. You will be eligible for reappointment to a full three-year term at the end of your initial term. Commissioners will be considered "special state employees" and will be subject to Chapter 268A, the state conflict of interest law. You will not be compensated for your work.

For more information, contact:

The Massachusetts Commission on the Status of Women
The Charles F. Hurley Building
19 Staniford St., 6th Floor
Boston, MA 02114
Phone: 617-626-6520
Fax: 617-626-6530
E-Mail: mcsw@state.ma.us
Web: www.mass.gov/women



Berkshire County Commission on the Status of Women
COMMISSIONER APPLICATION FORM



Instructions: To be considered for appointment please fully complete this form.

Mail all three sections of the completed application to: Massachusetts Commission on the Status of Women, Charles F. Hurley Building, 19 Staniford Street, 6th floor, Boston, MA, 02114. For more information call: (617) 626-6520. **Please be sure that your name is on each attachment.**

Name _____

Home Address _____

Position _____

Organization _____

Work Address _____

Daytime Phone _____ **Evening Phone** _____ **Cell Phone** _____

Home Fax _____ **Work Fax** _____

Home E-Mail _____ **Work E-Mail** _____

SECTION 1 – BERKSHIRE COUNTY CRITERIA

I. Please write a statement which addresses the following three questions:

- a. Why are you interested in being appointed to the Berkshire County Commission on the Status of Women?
- b. How have you worked to advance the status of women?
- c. What three issues concerning the women of Berkshire County are you most interested in?

II. The Berkshire County Commission's members should to be drawn from diverse racial, ethnic, religious, age, sexual orientation, and socio-economic backgrounds from throughout Berkshire County. Voluntary information about how your appointment would contribute to this goal is welcomed and encouraged.

III. Will you be able to attend daytime meetings, spend time preparing for meetings, and participate in events and activities outside of regularly scheduled meeting times?

SECTION 2 – BACKGROUND INFORMATION

- 1) Have you ever been employed by the federal, state, or local government? If yes, please list positions and periods of employment:

- 2) Have you ever been elected or appointed to public office (including other Boards and/or Commissions) in Massachusetts? If yes, please list and include dates:

- 3) Please list association memberships:

- 4) Have you been or are you now a registered lobbyist? If yes, please list the principals you represent(ed) and dates:

- 5) Is there anything else you think we should know about you, your background or your experience?

- 6) Please list three persons and their contact information unrelated to you who would support your appointment:

- 7) Please complete the attached biographical form [page 6] **OR** attach a copy of your résumé.

SECTION 3 – CURRICULUM VITAE

Please describe your background and/or experience in the following areas. You may respond to these questions on a separate sheet of paper and attach your answers to the application form. (A résumé may be submitted in lieu of this form.)

1. EDUCATIONAL BACKGROUND: (Please list schools attended and degrees obtained)

2. WORK EXPERIENCE: (Please list job titles, employers, and job responsibilities)

3. VOLUNTEER AND/OR COMMUNITY EXPERIENCE: (Please list organizations and/or groups that you worked with and describe the nature of your work)

4. ADDITIONAL RELATIVE EXPERIENCE: